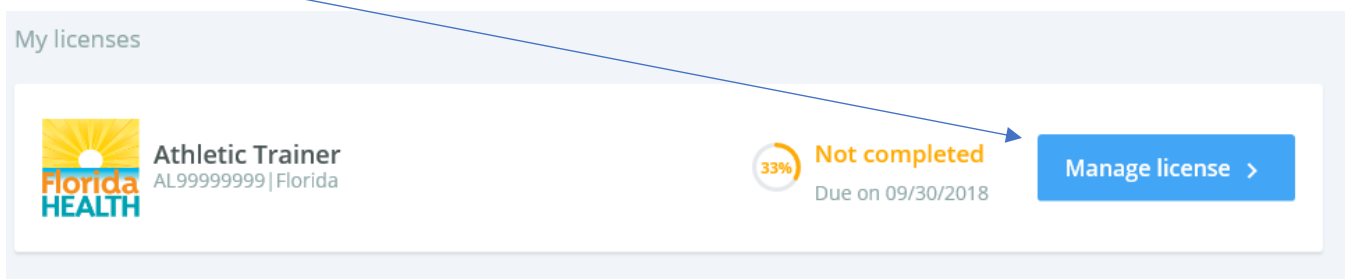



# HOW TO UPLOAD YOUR “CPR CERTIFICATION CARD” TO YOUR CE BROKER ACCOUNT


Once you sign-in to your CE Broker account, the below will appear in your screen.

Click on “Manage License”



My licenses

 **Athletic Trainer**  
AL99999999 | Florida

 **Not completed**  
Due on 09/30/2018

[Manage license >](#)

Click on “Report CE”




 **Athletic Trainer**  
AL99999999

[←](#) [+ Report CE](#)

OVERVIEW **TRANSCRIPT**

To upload CPR card, click the "Begin" button.

## Report Continuing Education



Report CE/CME   Report Exemption

Medical Errors, HIV or General CE	BEGIN
<a href="#">Learn More</a> ▾ <a href="#">How to Report</a> ▾	
BOC Transcript	BEGIN
<a href="#">Learn More</a> ▾ <a href="#">How to Report</a> ▾	
CPR Certification/Recertification	BEGIN
<a href="#">Learn More</a> ▾ <a href="#">How to Report</a> ▾	
Post-Certification College Course	BEGIN
<a href="#">Learn More</a> ▾ <a href="#">How to Report</a> ▾	
Teaching at an Accredited School/AT Program (hours approved by the BOC)	BEGIN
<a href="#">Learn More</a> ▾ <a href="#">How to Report</a> ▾	

Enter the "Date Completed", select "Course Type", and then select a choice from the "drop-down" options. In the "subject area", enter "1" hour. Then click "continue"

## Course Detail

CPR Certification/Recertification - [Athletic Trainer]

Date Completed \*

Course Type \*

Live (Involves live interaction with presenter/host)

Anytime (Is not date, time or location specific)

### SUBJECT AREA

Cardiopulmonary Resuscitation (CPR)

 Hours

[BACK](#)

[CONTINUE](#)

Next, answer the following three (3) questions and click "Continue" for each one.

### Question 1 of 3

CPR Certification/Recertification - [Athletic Trainer]

---

What is the name of the educational provider?

[BACK](#)

[CONTINUE](#)

### Question 2 of 3

CPR Certification/Recertification - [Athletic Trainer]

---

By what organization was the provider approved?

American Heart Association

American Red Cross

National Safety Council

American Safety and Health Institute

Deemed equivalent by the Board

[BACK](#)

[CONTINUE](#)

### Question 3 of 3

CPR Certification/Recertification - [Athletic Trainer]

---

What is the name of the course that you completed?

[BACK](#)


[CONTINUE](#)

Next, click on "Attach Documents", "browse" your computer for the CPR card attachment, and attach. Click "Continue".


## Attachments

CPR Certification/Recertification - [Athletic Trainer]


If submitting documentation be prepared to submit your certification card.



**ATTACH DOCUMENT**  
File size up to 16 MB



**MAINTAIN MY OWN**  
Maintain your own documentation



**MOBILE APP**  
Attach a photo using the mobile app

Drag and drop or [browse](#)

[BACK](#)

[CONTINUE](#)

Then, click "Submit CE"

## You're ready to submit!

CPR Certification/Recertification - [Athletic Trainer]

I hereby certify that the answers on this application are true and correct.

Pursuant to Section 456.072(1), F.S., making misleading or fraudulent representations shall constitute grounds for which disciplinary actions specified in Section 456.072(2)(3), F.S., may be taken.

[BACK](#)

[SUBMIT CE](#)


The confirmation screen will appear.



### Your CE Credit Has Been Submitted!

Please print a copy of this page for your receipt.

<b>Name</b>	Jane F. Doe
<b>Tracking Number</b>	99-11528536
<b>Date Submitted</b>	March 31, 2020
<b>Transcript Name</b>	AL99999999 Florida Board of Athletic Training

 [PRINT](#)

[REPORT ADDITIONAL CE](#)

[VIEW TRANSCRIPT](#)