

# FLORIDA BOARD OF ATHLETIC TRAINING GENERAL BOARD MEETING

## MINUTES

November 1, 2022, @ 7:30 A.M. ET



Kari Riddle, LAT, ATC, Chair  
Billy J. "Bo" McDougal, MA, LAT, ATC, Vice-Chair  
Ashleigh K. Irving, Executive Director



**I. CALL TO ORDER**

The meeting was called to order on November 1, 2022, at 7:33 A.M. ET by Kari Riddle, Chair.

**A. Roll Call**

Roll call was conducted by Ms. Ashleigh Irving, Executive Director.

**MEMBERS PRESENT:**

Kari Riddle, LAT, ATC, Chair  
 Billy J. “Bo” McDougal, MA, LAT, ATC,  
 Vice-Chair  
 Frank Walters, PhD, LAT, ATC  
 Gerald Stevens, LAT, ATC  
 Dr. Kevin Christie, DC  
 Dr. Randy S. Schwartzberg, MD  
 Lynne Roberts  
 James B. Hudson

**STAFF PRESENT:**

Ashleigh Irving, Executive Director  
 Eric Pottschmidt, Program Operations  
 Administrator

**BOARD COUNSEL:**

Ronald “Tom” Jones, Assistant Attorney  
 General

**MEMBERS ABSENT:**

James T. Watson, LAT, ATC

**DEPARTMENT OF HEALTH COUNSEL:**

Collie Nolen, Senior Attorney

**B. Opening Remarks**

Opening remarks were read by Ms. Irving.

**II. REVIEW AND APPROVAL OF MINUTES – September 13, 2022**

**Motion:** by Dr. Christie to approve the meeting minutes.  
**Second:** by Ms. Roberts.  
**Vote:** passed unanimously.

**III. PROSECUTOR’S REPORT**

<u>Case Status</u>	<u>Report</u> Date 6/29/22	<u>Report</u> Date 8/25/22	<u>Report</u> Date 9/30/22
Total cases open/active in Prosecution Services:	<b>3</b>	<b>2</b>	<b>2</b>
Cases in Emergency Action Unit:	0	0	0
Cases under legal review:	0	1	1
Cases awaiting supplemental investigation/expert opinion:	0	1	1
Cases with PCP recommendation:	0	0	0
Cases where probable cause has been found:	1	1	0
Cases where DOAH has been requested:	0	0	0
Cases pending before DOAH:	0	0	0
Cases on Board meeting agendas:	2	0	0
Cases on appeal:	0	0	0
<b>Cases older than one year: *</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Does not include cases already agendaed for final action by the Board.



Ms. Nolen presented the Prosecutor's Report for review. Ms. Nolen stated that because the Prosecution Services Unit did not know how long the currently open/active cases will be pending, the Department was requesting for the Board to authorize the continued prosecution of the year and older cases.

**Motion:** by Dr. Schwartzberg to authorize the continued prosecution of the year and older cases.  
**Second:** by Dr. Walters.  
**Vote:** passed unanimously.

#### **IV. APPLICATION REVIEWS**

##### **A. Nicholas Chiofalo**

**(TS 00:07:00 Minutes)** Nicholas Chiofalo was not present and did not have legal representation present. Mr. Chiofalo's application was before the Board for review of criminal history consisting of a traffic violation from 1989 which was not disclosed in the application for licensure. The offense was equivalent to a misdemeanor in Florida. A written self-explanation and criminal history documents were included in the agenda materials for review.

Following discussion, the Board took the following action:

**Motion:** by Dr. Christie to approve the application.  
**Second:** by Mr. Hudson.  
**Vote:** passed unanimously.

#### **V. REPORTS**

##### **A. Chair's Report – Kari Riddle**

**(TS 00:09:45 Minutes)** Nothing to report.

##### **B. Vice Chair's Report – Billy J. "Bo" McDougal**

Nothing to report.

##### **C. Executive Director's Report – Ashleigh K. Irving**

###### **i. Board Chair/Vice Chair Long-Range Planning Meeting**

Ms. Irving stated that the Board Chair/Vice Chair Long-Range Planning Meeting would be held on January 13<sup>th</sup>, 2023, in Tallahassee, Florida at the AC Marriott Hotel. Ms. Irving also noted that there was an election scheduled on the agenda for this end of this meeting, and that the Board Chair and Vice-Chair would be invited to Tallahassee where all Chairs and Vice-Chairs would be present for all 22 professions. Ms. Irving added that there would be representation present from the Attorney General's Office, the Prosecution Services Unit, the Office of General Counsel, and HCPR, and that new initiatives and goals of the Department would be discussed during this meeting.



**ii. Financial Report**

Ms. Irving presented the financial report in the agenda materials for review, noting that the Board was in good standing.

**D. Board Counsel's Report – Ronald "Tom" Jones**

**i. Rules Report**

**(TS 00:12:13 Minutes)** Mr. Jones presented the Rules Report for review, stating that the two rules approved by the Board at the last meeting (Rule 64B33-2.003, F.A.C., Requirements for Continuing Education, and Rule 64B33-4.001, F.A.C., Protocols; Scope of Practice) were each moving through the rulemaking process.

**VI. OTHER BUSINESS**

**A. 2023 Delegation of Authority**

Ms. Irving presented the proposed 2023 Delegation of Authority to the Board for review.

After discussion, the Board took the following action:

**Motion:** by Mr. Stevens to approve the Delegation of Authority.  
**Second:** by Mr. McDougal.  
**Vote:** passed unanimously.

**B. Ratifications**

*Licenses Issued*

**(TS 00:14:33 Minutes)** Ms. Irving presented the MQA Reports showing 41 athletic training licenses issued in the state of Florida between September 3, 2022, and October 21, 2022, beginning with license number 6764 and ending with license number 6804.

**Motion:** by Mr. McDougal to accept the ratification list for 1001.  
**Second:** by Dr. Walters.  
**Vote:** passed unanimously.

**C. Elections**

**i. Chair**

**Motion:** by Dr. Christie to accept nomination of Ms. Kari Riddle as Chairperson of the Board.  
**Second:** by Ms. Kari Riddle.  
**Vote:** passes unanimously.



**ii. Vice Chair**

**Motion:** by Ms. Riddle to accept nomination of Mr. McDougal as Vice-Chairperson of the Board.  
**Second:** by Mr. McDougal.  
**Vote:** passes unanimously.

**VII. NEXT MEETING DATE – March 14, 2023 @ 7:30 a.m. – Virtual Meeting**

**VIII. PUBLIC COMMENTS**

**(TS 00:18:42 Minutes)** Ms. Riddle welcomed public comment.

Dr. Schwartzberg inquired whether an email has already been sent to Board members regarding the meeting details for 2023, to which Mr. Pottschmidt responded that those details will be sent soon once the virtual meeting platform has been determined for upcoming meetings.

Mr. McDougal stated that he did not receive the notice that the agenda materials were published and requested if Mr. Pottschmidt could investigate that if possible. Mr. Pottschmidt stated that he would research this further.

Dr. Patty Tripp with The Athletic Trainers' Association of Florida (ATAF) inquired about the Board Chair/Vice Chair Long-Range Planning Meeting scheduled for January 13<sup>th</sup>, 2023, which was mentioned by Ms. Irving earlier in the meeting, and whether ATAF would be receiving information regarding an invitation to the meeting. Ms. Irving replied that all stakeholders, including all organizations and associations for each profession, would be invited to this meeting, including ATAF. Ms. Irving provided additional information about the meeting, stating that the official invitations would be sent later in the week.

**IX. ADJOURNMENT @ 7:58 A.M. EST**

**Motion:** by Mr. Stevens to adjourn.  
**Second:** by Ms. Roberts.  
**Vote:** passes unanimously.